



Ambleside Primary School

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Head Teacher – Mrs Karen L. Hannon

February, 2012

Dear

Thank you for showing an interest in the cleaning vacancy at our school and requesting an application pack.

We enclose the following:

- Context about our school
- Job description for the post
- Person specification, which we will use to assist us during the recruiting process
- Application form

In your letter of application, please address relevant points from your experiences that are in the Person specification. Your letter should be no longer than two to three sides of A4.

The closing date is Friday 2nd March 2012. We look forward to receiving your application shortly.

Good luck!

Yours sincerely,

Mrs. Karen Hannon



Healthy Schools