

School Cleaner Scale One Person Specification

AREA OF RESPONSIBILITY	REQUIREMENT	MEASUREMENT				
		P	A	T	I	D
Work to promote mutual respect and good relations with other staff	<ul style="list-style-type: none"> Ability to work in a flexible and co-operative manner as part of a team. Ability to work on own initiative, without direct supervision Common sense approach Knowledge of own and others Health and Safety in the workplace 		*		*	
Ensure high standards of cleanliness throughout the establishment	<ul style="list-style-type: none"> Ability to undertake cleaning duties to a high standard Ability to work to a checklist, and keep records of work done. Ability to work in an organised and systematic manner 		*	*	*	
Working arrangements	<ul style="list-style-type: none"> To be flexible with hours of work to cover the needs of the service To report to and take direction from the Line Manager and Senior Staff. 		*		*	
Other	<ul style="list-style-type: none"> Willingness to comply with the City Council's non-smoking policy. Willingness to comply with the City Council's Health and Safety Policy. Be professional, knowing if and when things need to be confidential. 		*		*	
Work related circumstances	<ul style="list-style-type: none"> Must have high standards of Hygiene and Cleanliness. Willingness to work outside 'normal' office hours. Be willing to undertake further training and development, as necessary, in order to enhance service delivery. Able to listen to, follow advice and instructions from the school Site Manager or Senior staff members. 					E E D E
P = Pre-Application	A = Application	T = Test	I = Interview	D = Documentary Evidence		